

NEIRA JOURNAL STYLESHEET

NEIRA Journal (*Anthropology Today: An International Peer Reviewed NEIRA Journal*) follows a combination of APA & MLA styles to allow authors who have heavy footnotes and which cannot easily be shortened. However, NEIRA Journal prefers the APA stylesheet. You can download the stylesheet as well as the template from our website – www.dbcic.org

Other useful specifications to be followed in the articles/papers for NEIRA Journal by contributors are given below:

Page Setup

Margins: Normal

Orientation: Portrait

Size: A4

Font

Font Face: Times New Roman

Font Size: 12

Body Text

Text Alignment: Justified

Line Spacing: 1.5

Paragraph Indentation: Half inch from left margin

Page Header

Running Title: Left

Running Page Number: Right

Font Size: 10 Uppercase

Title of the Article

Font Size: 14

Font Weight: Bold

Text Alignment: Center

Author's Name

Font Size: 12

Font Style: Italics

Text Alignment: Center

Affiliated Institution

Font Size: 12

Text Alignment: Center

Bio-data

Centre and bold the word "Author's Bio-data"

Font Size: 12

Bio-data Text Alignment: Justified

Paragraph Indentation: Half inch from left margin

Line Spacing: 1.5

Abstract

Bold and center the word “Abstract”

Font Size: 12

Abstract text font style: Italics

Text Alignment: Justified

Line Spacing: 1.5

References

Book with one author

In-text citation

(Author, year, page)

In the footnote

Author year:page

Author 2015:10

In the reference list

Author, A.A. (year). *Title in italics*. City: Publisher.

Book with two authors

In-text citation

(Author & Author, year, page)

In the footnote

Author and Author 2008: 43

In the reference list

Author, A.A. & Author, B.B. (year). *Title in italics*. City: Publisher.

Book with three-five authors

In-text citation

The first time all authors are mentioned. Next time only the first author and [et. al]

1. (Author, Author & Author year, p. page)

2. (Author et al., year, p. page)

In the footnote

The first time all authors are mentioned. Next time only the first author and [et. al]

1. Author, Author and Author 2015:10

2. Author [et al.] 2015:10

In the reference list

Author, A.A., Author, B.B., & Author, C.C. (year). *Title in italics*. City: Publisher.

Author with several publications the same year*In-text citation*

If an author has several publications the same year, separate them with a small letter attached to the year.

1. (Author, 2015a, p. page)
2. (Author 2015b p. page)

In the footnote

If an author has several publications the same year, separate them with a small letter attached to the year.

1. Author 2015a:10
2. Author 2015b:11

In the reference list

1. Author, A.A. (2015a). *Title in italics*. City: Publisher.
2. Author, A.A. (2015b). *Title in italics*. City: Publisher.

Edited book*In-text citation*

(Editor, year, page)

In the footnote

Editor year:page

In the reference list

Editor, A.A. (Ed.). (year). *Title and subtitle in italics*. City: Publisher.

Chapter in edited book*In-text citation*

(Author, year, page)

In the footnote

Author year:page

In the reference list

Author, A.A. (year). Title. In A.A. Book Editor (Ed.), *The Books title and subtitle in italics*.(pages). City: Publisher.

Multi-volume work*In-text citation*

(Author, year-year)

In the footnote

Author/Editor year-year

In the reference list

Editor, A.A. (Ed.). (year-year). *Title in italics* (Volume 1-5) City: Publisher.

E-book

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. A.A. (year). *Title and subtitle in italics*. Retrieved from [URL]

Journal article with one author

In-text citation

(Author, year, p. page)

In the footnote

Author year:page

In the reference list

Author. A.A. (year). Title. *Journal title in italics*, volume(issue), pages.

Journal article with two authors

In-text citation

Both authors are mentioned every time with year and page
(Author & Author, year, page)

In the footnote

Both authors are mentioned every time with year:page
Author and Author 2015:100

In the reference list

Author, A.A. & Author, B.B. (year). Title. *Journal title in italics*, volume(issue), pages.

Journal article with three-five authors

In-text citation

All authors are mentioned the first time. After this only the first one followed by et al.
1. (Author, Author & Author 2015, p. 100)
2. (Author et al., p. 101)

In the footnote

All authors are mentioned the first time. After this only the first one followed by et al.
1. Author, Author and Author 2015:100
2. Author et al.:101

In the reference list

Author, A.A., Author, B.B., & Author, C.C. (year). Title. *Journal title in italics, volume(issue), pages.*

Journal article with six authors or more

In-text citation

Only the first author is mentioned with et al., year, page
1. (Author et al., 2015, p. 100)

In the footnote

Only the first author is mentioned with et al. year:page
Author et al. 2015:100

In the reference list

All authors are listed (year). Title. *Journal title in italics, volume(issue), pages.*
Author, A.A., Author, B.B., Author, C.C., Author, D.D., Author, E.E., & Author, F.F.
(year). Title. *Journal title in italics, volume(issue), pages.*

Electronic article

In-text citation

(Author, year)

In the footnote

Author year:page

In the reference list

Author. A.A. (year). Title. *Journal title in italics, volume(issue), pages.* Retrieved
from [URL]

Newspaper article

In-text citation

(Author, year)

In the footnote

Author year:page

In the reference list

Author. A.A. (year, date). Title. *Newspaper title in italics, pages.*

Anonymous newspaper article (no author)

In-text citation

(Newspaper, year, date)

In the footnote

Newspaper year, date

In the reference list

Newspaper. (year, date). Title.

Article from online newspaper

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. A.A. (year). Title. *Newspaper name in italics*. Retrieved from [URL]

From organization (no author)

In-text citation

(Organisation, year)

In the footnote

Organisation year

In the reference list

Organisation. (year). *Title in italics*. Retrieved from [URL]

Encyclopaedia

In-text citation

(Entry, year)

In the footnote

Entry year

In the reference list

Entry/Author, A.A. (year). In Editor (Ed.), *Name of encyclopaedia in italics*. City: Publisher.

Online Encyclopaedia

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. A.A. (year). *Title of entry in italics*. Encyclopedia Name. Retrieved from [URL]

Online Encyclopaedia entry without author

In-text citation
(Entry, year)

In the footnote
If no author is given, place the entry in the place of the author.
Entry year

In the reference list
Entry in italics. (year). Encyclopedia Name. Retrieved from [URL]

Doctoral dissertation

In-text citation
(Author, year, p. page)

In the footnote
Author year:page

In the reference list
Author. A.A. (year) *Title in italics.* Ph.D. thesis. Faculty, University, City.

Master's thesis

In-text citation
(Author, year, p. page)

In the footnote
Author year:page

In the reference list
Author. A.A. (year). *Title in italics.* Publisher: City.

Conference paper

In-text citation
(Author, year, p. page)

In the footnote
Author year:page

In the reference list
Author. A.A. (year). *Title in italics.* Paper presented at the [conference name], Place of conference.

Report found online

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. A.A. (year). *Title in italics* (Report No.). Retrieved from [URL]

Statistics

In-text citation

(Statistics Producer, year)

In the footnote

Statistics Producer year:page

In the reference list

Statistics Producer. (Year). *Title in italics*. In Statistics Book Title. City: Publisher.

Laws and regulations

In-text citation

(Short Title of the Law, year)

In the footnote

Short Title of the Law year

In the reference list

Short Title of the Law. (year). Full title of the law.

Website

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. A.A. (year). *Title in italics*. Retrieved [date] from URL

Blog entry

In-text citation

(Author, year)

In the footnote

Author year

In the reference list

Author. (Date). *Title in italics*. Retrieved from [URL]

